

BOROUGH OF WYOMISSING CIVIL SERVICE COMMISSION

MINUTES OF THE WYOMISSING CIVIL SERVICE COMMISSION MEETING ON MONDAY, OCTOBER 20, 2025 AT 4:00PM

CALL TO ORDER:

Chairman Jeremiah Sensenig called the meeting to order at 4:03pm.

PRESENT:

Jeremiah Sensenig, Chairman
Corey Jones, Vice Chairman
Keith Neff, Voting Member
Thomas Dougherty, Alternate Member

ABSENT:

All members were present

ALSO PRESENT:

John Phillips, Chief of Wyomissing Police Department
Michele Bare, Borough Manager

COUNCILMEMBERS PRESENT

William S. Jenckes
Jana R. Barnett

RESIDENTS IN ATTENDANCE:

Adrian Jadic, 48 Cardinal Road

PUBLIC COMMENT

No public comment was provided.

APPROVAL OF MINUTES OF AUGUST 20, 2025 MEETING

Upon motion by Keith Neff and seconded by Thomas Dougherty, the Commission unanimously approved the minutes of the August 20, 2025 meeting of the Commission.

REVIEW, DISCUSS AND CONSIDER CERTIFICATION OF THE LIST OF CANDIDATES FOR PROMOTION TO THE POSITION OF SERGEANT WITH THE WYOMISSING POLICE DEPARTMENT

Chief Phillips reviewed the list of candidates and overall scores, based off the written oral and physical tests. There were seven initial candidates, of which one withdrew and two failed the written test. Of the four remaining candidates, the highest combined score was 96.11 and the lowest score was 84.76.

Commission member Thomas Dougherty questioned about the confidentiality of the list and why the names of each candidate was not disclosed. Chief Phillips stated that the Commission has always reviewed a redacted list identifying candidates by number only and that is what the Solicitor's office had asked him to provide.

After further discussion, the names of the four candidates were disclosed, being Officer Alex Bird, Officer Corey Moser, Detective Joe Klatt and Detective Ryan Solecki.

Upon motion by Corey Jones and seconded by Keith Neff, the Commission unanimously approved a motion to certify the list of candidates for the promotion to the position of Sergeant with the Wyomissing Police Department.

DISCUSS AND CONSIDER MAKING A RECOMMENDATION TO WYOMISSING BOROUGH COUNCIL TO PROMOTE THE TWO HIGHEST RANKED CANDIDATES TO THE POSITION OF SERGEANT WITH THE WYOMISSING POLICE DEPARTMENT

Chief Phillips stated that there are currently two open Sergeant positions and is requesting a recommendation to Borough Council to hire for the positions, based off the certified list.

Upon motion by Keith Neff, seconded by Thomas Dougherty, the Commission unanimously approved a motion to recommend Wyomissing Borough Council promote up to two of the highest ranked candidates to the position of Sergeant within the Wyomissing Police Department.

REVIEW, DISCUSS AND CONSIDER CERTIFICATION OF THE UPDATED LIST OF CANDIDATES FOR THE POSITION OF PATROL OFFICER WITH THE WYOMISSING POLICE DEPARTMENT

Chief Phillips stated that due to the Sergeant promotions, he will need to fill at least one Patrol Officer position. Of the prior list that was certified the top three candidates have been hired, with no eligible candidates remaining. Chief Phillips has had the Detectives perform updated background investigations for candidates four through ten on the prior list, in addition to the next ten candidates on the list. He reminded the Commission that the rules and regulations require five candidates per open position and he may need to fill two positions

Upon motion by Corey Jones and seconded by Keith Neff the Commission unanimously approved certification of the updated list of candidates for the position of Patrol Officer with the Wyomissing Police Department.

DISCUSS AND CONSIDER MAKING A RECOMMENDATION TO BOROUGH COUNCIL TO HIRE UP TO TWO OF THE HIGHEST RANKED CANDIDATES TO THE POSITION OF PATROL OFFICER

Chief Phillips reminded the Commission members that Borough Council can pick from the top three candidates for each open position that is being filled. He also stated there are no veterans on the current list.

Upon motion by Corey Jones and seconded by Thomas Dougherty, the Commission unanimously approved recommending Borough Council hire up to two of the highest ranked candidates on the certified list for the position of Patrol Officer with the Wyomissing Police Department.

REVIEW DISCUSS AND CONSIDER CERTIFICATION OF THE LIST OF CANDIDATES FOR THE POSITION OF FIREFIGHTER WITH THE WYOMISSING FIRE DEPARTMENT

Borough Manager Michele Bare reviewed the candidate list with the Commission. Candidate four was disqualified as he did not attend and complete his oral interview. Candidate three was disqualified for scoring less than 70% on his oral interview, which is a requirement of the rules and regulations.

Upon motion by Keith Neff and seconded by Corey Jones, the Commission unanimously approved certification of the list of candidates for the position of Firefighter with the Wyomissing Fire Department.

DISCUSS AND CONSIDER A RECOMMENDATION TO BOROUGH COUNCIL TO HIRE UP TO TWO OF THE HIGHEST RANKED CANDIDATES TO THE POSITION OF FIREFIGHTER WITH THE WYOMISSING FIRE DEPARTMENT

Borough Manager Michele Bare stated that there are only two candidates on the certified list, with two Firefighter positions open in the Fire Department.

Upon motion by Corey Jones and seconded by Thomas Dougherty, the Commission unanimously approved recommending Borough Council hire up to two of the highest ranked candidates to the position of Firefighter with the Wyomissing Fire Department.

REVIEW AND DISCUSS COMMENCEMENT OF THE PROMOTIONAL PROCESS FOR THE POSITION OF TECHNICIAN WITH THE WYOMISSING FIRE DEPARTMENT

Borough Manager Michele Bare stated there will be a need to promote to the Technician position, which requires a written and oral examination.

Upon motion by Thomas Dougherty and seconded by Keith Neff, the Commission unanimously approved commencement of the promotional process for the position of Technician.

**REVIEW AND DISCUSS COMMENCEMENT OF THE PROMOTIONAL PROCESS
FOR THE POSITION OF CAPTAIN WITH THE WYOMISSING FIRE
DEPARTMENT**

Borough Manager Michele Bare stated there will be a need to promote to the Captain position, which requires a written and oral examination.

Upon motion by Thomas Dougherty and seconded by Corey Jones, the Commission unanimously approved commencement of the promotional process for the position of Captain.

ANY OTHER BUSINESS

No other business was discussed.

ADJOURNMENT

Upon motion made by Corey Jones and seconded by Keith Neff, the public meeting of the Commission was adjourned at 4:27 p.m.

BOROUGH OF WYOMISSING
CIVIL SERVICE COMMISSION

Jeremiah Sensenig, Chairman

Corey Jones, Vice Chairman

Keith Neff, Voting Member

Thomas Dougherty, Alternate Member