

AGENDA
FIRE & POLICE COMMITTEE
Monday, January 27, 2025 – 12:00 p.m.

- 1) Call to Order
- 2) Public Comment- All public comments shall be related to the subject matter jurisdiction of the Borough Council, Committee, or Board conducting the public meeting, and shall be limited to matters of public concern, official action, or deliberations that are, or may come, before the Borough Council, Committee, or Board.
- 3) Western Berks Ambulance:
 - a) Reporting and department updates
 - b) Designation Letter
 - i WBAA is updating its records regarding the designation of WBAA as the Borough's primary EMS provider
 - A motion is needed to approve, table or deny, recommending Council authorize sending the WBAA designation letter to WBAA, dated January 13, 2025
- 4) West Side Emergency Management
 - a) Emergency Management update
 - b) Review the Emergency Management training requirements met letter
- 5) Fire Department:
 - a) Tour the new "Engine 79" in person (weather permitting) and explain the schedule for additional upfitting at Glick
 - b) Review the January monthly report
 - c) Discuss the update on Deputy Chief hiring process
 - d) Discuss the Entry-Level Firefighter/EMT Position
 - i Last remaining candidate on the certified Civil Service list for the entry-level Firefighter/EMT, accepted position and is currently undergoing the onboarding process
 - A motion is needed to table, approve, or deny the unbudgeted expense to fit out our new entry-level Firefighter/EMT with firefighter protective gear and uniforms not to exceed \$6,500.00, pending the successful completion of the required physical, background, and psychological evaluations
 - ii The current Civil Service Entry-level Certified List (June 2024) has been exhausted. Candidate #6 requested by email on January 11, 2025, to be formally removed from the list
 - iii Chief Holmes would like to begin the Civil Service testing process to establish a certified eligibility list to fill a second entry-level Firefighter/EMT position to work towards the minimum staffing requirement by 2026 as discussed in the 2025 Budget Planning Meetings in the late third or fourth quarter of 2025
 - A motion is needed to table, approve, or deny activating the Civil Service Commission to establish the testing process and timeline for creating a certified Entry-Level Firefighter/EMT hiring list
 - e) Discuss the location/storage of the Wyomissing Police Special Services Unit
 - i Staff discussed relocation of this vehicle which is currently stored in the basement of the Firehouse
 - A motion is need to table, approve, or deny upgrading the electrical to accommodate the 220 electrical needs of the Special Services Unit

- f) Discuss the capstone mortar issues and safety concerns at the firehouse
 - i Public Works assessed the issues
 - A motion is needed to table, approve or deny making necessary repairs to the capstone mortar issues to address further deterioration and safety concerns
- g) Discussed the National Fallen Firefighters Memorial Weekend – May 3-4, Emmitsburg, MD.
 - i Place Department out of service and coordinate coverage units for the Borough while members attend the Fallen Firefighter Services in honor of Captain Nester
 - A motion is needed to table, approve, or deny initiating the process to identify coverage needs, with Command coverage to be handled by the Deputy Fire Chief

6) Police Department

- a) BCERT Resolution naming Chief Phillips and Sergeant Quinter as those that are part of the BCERT Board of Chief's.
 - A motion is needed to table, approve, or deny the BCERT Resolution naming Chief Phillips and Sergeant Quinter as part of the BCERT Board of Chief's.
- b) Discuss the update on the Police Department Patrol Officer hiring process
- c) Discuss large vehicle parking on Van Reed at Douglas
- d) Discuss parking concerns in the 1000 block of Penn Avenue
 - Review memo from TPD, the Borough's traffic engineer, regarding parking restrictions that could be implemented on the south side of Penn Avenue
 - Discuss the Mayor implementing immediate restrictions through an emergency proclamation, effective for ninety days
 - Discuss amending Section 402 of the Borough's parking ordinance to restrict parking on the south side of Penn Avenue from South Trent Avenue to Belmont Avenue
 - A motion is needed to approve, table or deny, recommending Council authorize the solicitor to draft an amendment to section 402 of the Borough's parking ordinance to restrict parking on the south side of Penn Avenue from South Trent to Belmont Avenue
 - Discuss the option to provide additional parking on the south side of Bern Road by shifting the centerline between North Trent and George Avenue to accommodate Post Office patrons
- e) Discuss the permit application received for the Armed Forces Day parade scheduled for May 17, 2025
 - A motion is needed to table, approve, or deny the permit application received for the Armed Forces Day parade to be held on May 17, 2025
- f) Review the 2024 Annual Report

7) Executive Session (if needed)