

**BOROUGH OF WYOMISSING
BERKS COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2025-02

**A RESOLUTION OF THE BOROUGH OF WYOMISSING
REVISING AND UPDATING THE BOROUGH'S FEE SCHEDULE**

WHEREAS, the Borough of Wyomissing from time to time updates and revises its schedule of fees charged for certain services; and

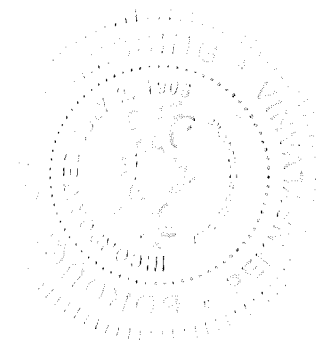
WHEREAS, the Borough desires to update and revise it presently exists fee schedule.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Wyomissing, that the following schedule of fees is hereby established. Fees changed by act of this resolution are effective January 1, 2025.

1. **REQUESTS FOR PUBLIC RECORDS**
2. **ADMINISTRATIVE FEES**
3. **2024 BUILDING PERMIT FEE SCHEDULE: RESIDENTIAL**
 - 3.1 **Zoning General Fees**
 - 3.2 **Zoning Permits**
 - 3.3 **Building Permit General Fees**
 - 3.4 **Building Permits: Single Family- Attached, Detached and Townhouses**
 - 3.5 **Building Permits: Additions and Alterations to Existing Dwellings**
 - 3.6 **Building Permits: Manufactured or Industrial Housing**
 - 3.7 **Building Permits: Accessory Structures**
 - 3.8 **Electrical Permits**
 - 3.9 **Plumbing Permits**
 - 3.10 **Mechanical Permits**
 - 3.11 **Demolition Permits**
4. **2024 BUILDING PERMIT FEE SCHEDULE: NON-RESIDENTIAL**
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 - 4.2 **Building Permit General Fees**
 - 4.3 **Building Permits: New Building and Additions**
 - 4.4 **Building Permits: Alterations/Renovations/Repairs**
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 - 4.6 **Signage**
 - 4.7 **Demolition**
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6. **BUSINESS PRIVILEGE LICENSE**
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8. **FIRE DEPARTMENT FEES**
9. **HEALTH LICENSE FEES**
10. **PEDDLING/SOLICITING LICENSE FEE**
11. **MAINTENANCE EMPLOYEE FEE**



- 12. POLICE DEPARTMENT FEES
- 13. RECREATION FEES
 - 13.1 Adult Exercise Class
 - 13.2 Tennis Lessons
 - 13.3 Playground Registration Fees
 - 13.4 Pavilion Rental
 - 13.5 Stone House Rental
 - 13.6 Runs/Events in Borough Parklands/Streets
 - 13.7 Pool Memberships
 - 13.8 Other Pool Fees
- 14. REFUSE FEE
- 15. SEWAGE PERMIT FEES
- 16. SIDEWALK, CURB, HANDICAPPED RAMP AND DRIVEWAY CONSTRUCTION PERMIT FEE
 - 16.1 Sidewalk Fee-Initial
 - 16.2 Sidewalk Fee-Reinspection
- 17. STREET CUT PERMIT FEES
- 18. SUBDIVISION AND LAND DEVELOPMENT FEES
- 19. WATER
- 20. WIRELESS COMMUNICATION FACILITIES (WCF)
- 21. ZONING FEES
- 22. BOROUGH WIDE STORMWATER MANAGEMENT REVIEW FEES
- 23. FIRE SAFETY INSPECTION & OPERATIONAL PERMIT FEES
 - 23.1 Non-Residential
 - 23.2 Hotel/Motel
 - 23.3 Educational
 - 23.4 Institutional
 - 23.5 Re-Inspections
 - 23.6 Corrective Action Order Issued
 - 23.7 Operational & Construction Permit Fees



1. **REQUESTS FOR PUBLIC RECORDS**

Postage	Actual cost of mailing
Photocopies	\$0.25 per page
Facsimile/microfiche/other media	Actual Cost
Certification of a public record	\$5.00 per record
Specialized documents:	Actual Cost
(blue prints, color copies, non-standard sized documents)	

NOTE: Prepayment will be required before records will be released if the fees are expected to exceed \$100.00.

2. **ADMINISTRATIVE**

Notarization of a document	\$5.00 per notarized document
COBRA	2% of premium for administrative fee
Delinquent invoice:	
after 30 days	\$25.00
after 60 days	10% annually
after 90 days	turned over to collection agent
Overhead fee for damage billing	\$25.00
Utility Certification fee [Res. 2014-11]	\$25.00
Tax Certification fee [Res. 2025-02]	\$40.00
Returned Check/Insufficient funds bank fee	\$50.00

3. **2024 PERMIT FEE SCHEDULE: RESIDENTIAL** [Res. 2024-34]

The following permit costs include the initial plan review (unless noted otherwise) and initial inspections as required for UCC compliance.

3.1 Zoning General Fees

Zoning Permit Application Fee***	\$95.00
Zoning Verification Fee	\$50.00
(Covers requests for information pertaining to the zoning ordinance.	
Fee covers time spent on information requested up to a quarter hour.	
Each additional quarter hour will be billed an additional \$15)	
Zoning Permit Renewal Fee	\$50.00
Returned Check Fee	\$50.00
Miscellaneous Review	\$84.00/hr.
Failed Inspection/Re-inspection Fee	\$126.00

***Application fee is applied to the overall cost of the permit(s) with the balance due at pick-up.

3.2 Zoning Permits

Sign.....	\$95.00
(Application fee due upon submission)	
Driveway—New.....	\$160.00
Driveway—Pave Existing or Modifications	\$120.00
Curb, sidewalk or driveway apron—New.....	\$160.00
Curb, sidewalk or driveway apron—Repair/ replacement.....	\$120.00
(Zoning application fee due upon submission; remaining balance will be due at time of pickup)	

3.3 Building Permit General Fees

Non-refundable UCC Application Fee***	\$100.00
Administrative Processing Fee	\$35.00
Uniform Construction Code Education Fee (L&I).....	\$4.50
(State mandated, applies to all building permits)	
Permit Renewal/Transfer Fee.....	\$100.00
Failed Inspection/Re-inspection Fee	\$126.00
Penalty for construction without a permit.....	Double fee(s)
Plan review: Miscellaneous permit/plan review & inspection.....	\$84.00/hr.
Active Permit Design Revision	\$84.00/hr.
Certificate of Occupancy	\$50.00
Partial Certificate of Occupancy	\$75.00

***Application fee is applied to the overall cost of the permit(s) with the balance due at pick-up. This deposit shall be applied to the total cost of the permit at the time of permit issuance. Failure to pick up a permit within 180 days from the date of issuance shall result in the applicant's forfeit of the deposit and the permit will become null and void.

3.4 Building Permits: Single Family – Attached, Detached, and Townhouse Dwelling Units

Review, Permit, and Initial Inspections included	\$0.80/sq. ft.
<i>(Includes only initial inspection for all disciplines as checked off on inspection checklist. Failed inspections will require re-inspection fees)</i>	
Zoning fee.....	\$95.00
Cert of Occupancy	\$50.00
L&I Fee	\$4.50
Residential Sprinkler fee	\$250.00
<i>(Review, Permit, Rough and Final Inspection)</i>	

3.5 Building Permits: Additions and Alterations to Existing Dwellings

(Ex. Habitable and non-habitable additions; sunrooms; finished basements; habitable attics, attached garages, structural alterations, fire damage repair, bathroom and kitchen alterations requiring a permit, etc...)

Review permit	\$250.00 plus inspections
Zoning fee (if applicable).....	\$95.00
Cert of Occupancy	\$50.00

L&I Fee\$4.50

Permit fee is based on the number of required inspections determined by the Building Code Official during the application review stage. Rate is \$84.00 per inspection except for Framing and Final Inspection Groups as noted. Certificate of Occupancy and L&I fee are applicable. Additional Zoning and other permit fees may also apply.

Footing	\$84.00	Electrical Service Inspection	\$84.00
Foundation	\$84.00	Energy/wallboard Inspection	\$84.00
Under Slab	\$84.00	Final Plumbing Insp. Standalone	\$84.00
Rough Plumb	\$84.00	Final Mechanical Ins. Standalone	\$84.00
Rough Mechanical.....	\$84.00	Final Electrical Inspection Standalone	\$84.00
Rough Electric	\$84.00	Final Structural Inspection	\$84.00
Rough Structural.....	\$84.00	Final Inspection Group	\$200.00
Rough Inspection Group	\$200.00	(structural, plumbing, mechanical, electric)	
(structural, plumbing, mechanical, electric)			

3.6 Building Permits: Manufactured or Industrialized Housing

Review, Permit, and Initial Inspections	\$650.00
(no basement)	Building Fee
Review, Permit, and all Inspections included	\$850.00
(with basement)	Building Fee
Zoning fee.....	\$95.00
Cert of Occupancy	\$50.00
L&I Fee	\$4.50

3.7 Building Permits: Accessory Structures

Detached Accessory Buildings > 1,000 sq. ft. (Pole Buildings, Garages, etc.):

Review, Permit, and Inspections included	\$350.00
(Elec, plumb, and mech fees are separate based on inspections as shown on additions and alterations)	Building Fee
Zoning fee.....	\$95.00
Cert of Occupancy	\$50.00
L&I Fee	\$4.50

Decks > 30 Inches Above Final Grade and/or Attached Roof Over Decks, Porches, Patios:

Review, Permit, and Inspections included	\$250.00
(Elec, plumb, and mech fees are separate based on inspections as shown on additions and alterations)	Building Fee
Zoning fee.....	\$95.00
Cert of Occupancy	\$50.00
L&I Fee	\$4.50

Pool Fence Replacement.....	\$75.00
Cert of Occupancy	\$50.00

L&I Fee\$4.50

Swimming Pools:

In-ground pool (water depth 24-inches or greater)\$400.00
(includes review, permit and all inspections) Building/Electric Fee
Zoning fee\$95.00
Cert of Occupancy\$50.00
L&I Fee\$4.50

Above-ground pool (water depth 24-inches or greater).....\$300.00
(includes review, permit and all inspections) Building/Electric Fee
Zoning fee\$95.00
Cert of Occupancy\$50.00
L&I Fee\$4.50

Spas, Saunas, Hot Tubs.....\$150.00
(includes review, permit and all inspections) Building/Electric Fee
Zoning fee\$95.00
Cert of Occupancy\$50.00
L&I Fee\$4.50

3.8 Electrical Permits

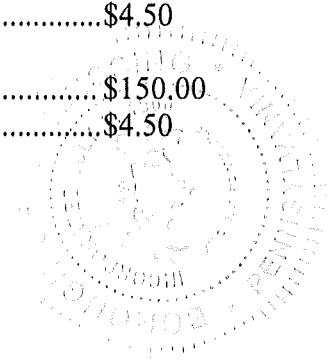
Photovoltaic (solar roof mount).....\$300.00 plus
\$150.00 structural permit when applicable (1)
Cert of Occupancy\$50.00
L&I Fee\$4.50

Photovoltaic (solar ground mount)\$450.00 plus
Zoning fee\$95.00
Cert of Occupancy\$50.00
L&I Fee\$4.50

Miscellaneous Electrical Alterations\$150.00
(fee based on number of inspections determined during plan review) per inspection
L&I Fee\$4.50

Residential Generators.....\$150.00
Zoning fee (if generator placement is outdoors).....\$95.00
Cert of Occupancy\$50.00
L&I Fee\$4.50

Service Panel Upgrades and/or Service Re-Connection.....\$150.00
L&I Fee\$4.50



3.9 Plumbing Permits

Sewer Lateral	\$150.00
(Connect to an existing lateral, repair, or replace)	
L&I Fee	\$4.50
Water Service Connection	\$150.00
L&I Fee	\$4.50
Residential Sprinkler.....	\$250.00
L&I Fee	\$4.50
Miscellaneous Plumbing.....	\$150.00
L&I Fee	\$4.50

3.10 Mechanical Permits (new or replacement heaters, furnaces, boilers, H2O heaters, fuel burning appliances, a/c units, exhaust systems, and geothermal/solar-thermal mechanical systems)

Miscellaneous Mechanical Fee.....	\$150.00
L&I Fee	\$4.50

3.11 Demolition

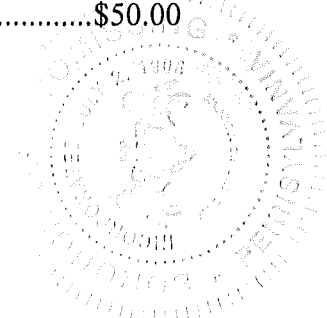
Demolition Fee	\$150.00
L&I Fee	\$4.50

4. **2024 PERMIT FEE SCHEDULE: NON-RESIDENTIAL** [Res. 2024-34]

The following permit costs include the initial inspections as required for UCC compliance. All UCC non-residential building permits must be accompanied by a miscellaneous Zoning permit.

4.1 Zoning General Fees

Zoning Permit Fee	\$150.00
(An additional \$35 will be added to all Zoning Permit fees that include additional impervious areas (deck, porch, pool, shed, patio, driveway) reviews	
Zoning Inquiry Fee	\$35.00
(Covers requests for information pertaining to the zoning ordinance. Fee covers time spent on information request up to a quarter hour. Each additional quarter hour will be billed an additional \$15)	
Zoning Review (completed by Borough Engineer).....	\$150.00
Returned Check Fee.....	\$50.00



4.2 Building Permit General Fees

Non-refundable application fee***	\$250.00
Administrative Processing Fee	\$35.00
Uniform Construction Code Education Fee (L&I)	\$4.50
(State mandated, applies to all building permits)	
Fire Suppression/Sprinkler Review and Inspection.....	\$275.00 (plus \$5 per head)
Certification of Occupancy	\$75.00
Failed Inspection/Re-inspection Fee (per inspection)	\$135.00
Penalty for Construction without a permit.....	Double fee(s)
Building Permit Transfer Fee	\$100.00
Building Permit Design Change/Revision.....	\$95.00/review hr.

***Application fee is applied to the overall cost of the permit(s) with the balance due at pick-up. This deposit shall be applied to the total cost of the permit at the time of permit issuance. Failure to pick up a permit within 180 days from the date of issuance shall result in the applicant's forfeit of the deposit and the permit will become null and void.

4.3 Building Permits: New Building and Additions

New Construction & Additions – Occupiable Space**	\$0.50/sq. ft. (\$350 min.)
New Construction & Additions – Un-Occupiable Space**	\$0.25/sq. ft. (\$350 min.)
Warehouse/Industrial Building Shell in excess of 100,000 sq. ft.	0.175/sq. ft.
Plumbing	\$0.05/sq. ft. (\$350 min.)
Electrical	\$0.05/sq. ft. (\$350 min.)
Mechanical.....	\$0.05/sq. ft. (\$350 min.)
Accessibility.....	\$0.05/sq. ft. (\$350 min.)
Sprinkler System.....	\$275.00 plus \$5 per head
Fire Protection (other than sprinkler system)	\$0.05/sq. ft. (\$350 min.)
Plan Review/Processing/Permit Prep.....	\$95.00/ hr.
Certificate of Occupancy	\$75.00
L&I Fee	\$4.50
Demolition (Additional IFC Operational Permit may be needed).....	\$275.00
L&I Fee	\$4.50



*Fair Market Value – a cost determined by the Construction Code Officer or Borough Engineer when a contracted cost is not available. This cost may be established before or after construction is completed.

**Minimum fee = \$250 for the first thousand dollars + \$10.00 for each extra \$1,000 or fraction thereof

4.4 Building Permits: Alterations/Renovations/Repairs

Building Fee is based on cost of construction as stated by contract or fair market value*

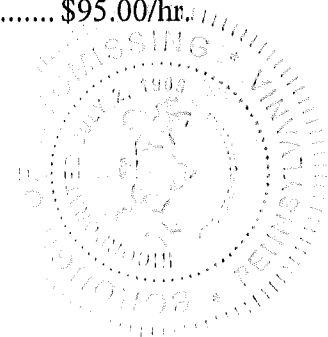
Fire Protection Systems and Inspection (if applicable)	\$275.00 plus \$5 per head
Certificate of Occupancy	\$75.00
L&I Fee	\$4.50
Accessibility Review and Inspection (if applicable)	\$300.00
Miscellaneous Plan Review	\$95.00/hr.

*Fair Market Value – a cost determined by the Construction Code Officer or Borough Engineer when a contracted cost is not available. This cost may be established before or after construction is completed.

**Minimum fee = \$250 for the first thousand dollars + \$10.00 for each extra \$1,000 or fraction thereof

4.5 Building Permit: Accessory Building (shed, garage, swimming pool or similar structure)

Building Fee.....	\$0.25/sq. ft. (\$300 min.)
Plumbing	\$0.05/sq. ft. (\$350 min.)
Electrical	\$0.05/sq. ft. (\$350 min.)
Mechanical.....	\$0.05/sq. ft. (\$350 min.)
Sprinkler System.....	\$275.00 plus \$5 per head
Fire Alarm (if applicable)	\$0.05/sq. ft. (\$350 min.)
Certificate of Occupancy	\$75.00
L&I Fee	\$4.50
Accessibility Review and Inspection (if applicable)	\$300.00
Miscellaneous Plan Review	\$95.00/hr.



4.6 Signage

Permanent Signs

Building Fee is based on cost of construction as stated by contract or fair market value*

Zoning Permit Fee See Zoning fees
L&I Fee \$4.50

Temporary Signs

Temporary Sign Fee \$80.00/ permit
issuance

*Fair Market Value – a cost determined by the Construction Code Officer or Borough Engineer when a contracted cost is not available. This cost may be established before or after construction is completed.

**Minimum fee = \$250 for the first thousand dollars + \$10.00 for each extra \$1,000 or fraction thereof

4.7 Demolition

Demolition Fee \$275.00
L&I Fee \$4.50

4.8 Permit Conditions

When scheduling inspections, the contractor must ensure he has completed all items necessary for the inspection. Should the Building Inspector/Zoning Officer be required to make additional inspections, a fee of \$84.00 will be due to defray the cost of the inspection. The entire fee must be paid prior to the inspection.

5. RENTAL INSPECTION PROGRAM [Res. 2016-13]

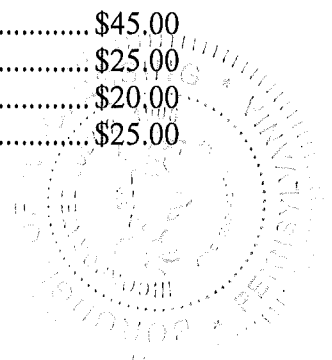
1-2 Units— Inspected every 2 years \$60.00/unit
3-20 Units— Inspected every 2 years \$60.00/first unit
plus \$40/each additional unit
21 or more units— Inspected every 2 years \$35.00/unit

6. BUSINESS PRIVILEGE LICENSE (Ch. 24, §103)

New license application fee \$50.00
Annual license renewal fee \$25.00
Late payment penalty \$10.00
Temporary license application fee [Ord. 1346-2012] \$20.00

7. CHARGES FOR COPIES OF THE FOLLOWING:

Zoning ordinance and map \$45.00
Zoning ordinance only \$25.00
Map only \$20.00
Land development and subdivision ordinance \$25.00



8. **FIRE DEPARTMENT FEES**

Fire Reports [Res. 2022-28]	\$50.00
Fire Investigation Reports (available by subpoena only) [Res. 2024-34]	\$100.00
Fire Police Services [Res. 2024-34]	\$20.00/man hr.
Standby/Fire Watch Detail [Res. 2017-12]	\$50.00/hrService

Charge for Providing Water for Standpipe

or Fire Pump Test (FD released from liability) [Res. 2018-18]	\$150.00
Water Removal (commercial only) [Res. 2024-34]	\$50.00/hr.
Lockouts [Res. 2017-12]	\$50.00
Heavy Rescue (first hour) [Res. 2017-12]	\$750.00
Each additional hour [Res. 2017-12]	\$250.00
Light Rescue (first hour) [Res. 2017-12]	\$500.00
Each additional hour [Res. 2017-12]	\$125.00
Minor Fluids/Spills/Leaks (commercial vehicles) [Res. 2024-34]	\$250.00
Major Hazardous Materials Incident (First Hour) [Res. 2017-12]	\$1,000.00
Each additional hour [Res. 2017-12]	\$750.00
Each incident is billed to the responsible party	
Vehicle Fire (commercial vehicles) [Res. 2024-34]	\$500.00

False Alarm Billing (Codes 700; 710-715; 730-736) All fees are per calendar year and cumulative:

Industrial or Commercial (first false alarm)	no charge
Industrial or Commercial (second false alarm) [Res. 2024-34]	\$75.00
Industrial or Commercial (third false alarm) [Res. 2021-10]	\$100.00
Industrial or Commercial (fourth false alarm) [Res. 2024-34]	\$150.00
Industrial or Commercial (fifth and subsequent alarms) [Res. 2024-34]	\$200.00/ea
Fire alarm nuisance fee [Res. 2024-34]	\$1,000.00

A fire alarm system will be classified as a Fire Alarm Nuisance when:

- No action is taken by the occupant/building owner to correct the deficiencies documented through a Corrective Action Order during incident response.
- Fire Alarm Nuisance shall be defined as three (3) or more false activations of a fire alarm system within a forty-eight (48) hour period, four (4) or more false activations within a seven-day (7) period, or five (5) or more false activations within a calendar year which causes the Fire Department to be alerted to respond.
 - This shall include NFIRS Code Series 700, 710-715, and 730-736. Fire Alarm Nuisance
- Fire Alarm Activation determinations shall be made by the Fire Department Official in charge based on:
 - The activation where the device (smoke, heat, waterflow) functioned properly shall not be counted in the determination of a Fire Alarm Nuisance
 - The activation was a result of a natural or manmade catastrophe including, but not limited to, tornadoes, floods, earthquakes or other adverse weather conditions, or power failure/restoration shall not be counted in the determination of a Fire Alarm Nuisance.
 - Testing of a local/audible or monitored fire alarm system by a license fire alarm technician or company who is present on the premises performing service, inspection, repair, or testing shall provide proof the system was

placed on test prior to initiating their scope of work shall not be counted in the determination of a Fire Alarm Nuisance.

- Actions by other extraordinary circumstances not within the control of the occupant or building owner shall not be counted in the determination of a Fire Alarm Nuisance.

Appeals: [Res. 2024-34]

Unless otherwise expressed in applicable state or federal law, to appeal a fee for services provided by the Borough of Wyomissing Fire Department identified in the above fee schedule, the appellant must submit a request in writing within three business days of the receipt of the original invoice. The written request must provide the information in the invoice and is to be addressed to:

Borough of Wyomissing
c/o Fire Chief
22 Reading Boulevard
Wyomissing, PA 19610

Restitution: [Res. 2024-34]

In addition to the fees established above, the Borough of Wyomissing Fire Department reserves the right to charge and issue bills to recover costs and fees incurred above and beyond those set forth herein when required to mitigate, abate, render safe, or respond to any situation, emergency or nonemergency, which is the result of clear negligence or failure to comply with and follow code requirements and verbal instructions of the Borough of Wyomissing Fire Department and/or Fire Code Official.

9. HEALTH LICENSE FEES

Temporary Food Vending Permit	\$20.00
Itinerant Food Vending Permit	\$20.00
Liquor License Transfer Fee [Res. 2001-13]	\$1,000.00

**10. MAINTENANCE EMPLOYEE FEE (Events)\$40.00/per person per hour
(Includes trash removal, and barricades, cones, and “no parking” signs set-up and removal)**

11. POLICE DEPARTMENT FEES

Police accident reports and all other police reports	\$15.00
Contracted Police Services (3 hr. min.) [Res. 2017-12]	\$150.00/hr.
(This includes fee for Police Officer requested for civil proceedings)	
Contracted Police Services for non-profit groups (3 hr. min.) [Res. 2017-12]	\$100.00/hr.
Fingerprinting Fee [Res. 2013-05]	\$50.00
Act 22 Video Requests [Res. 2024-34]	\$100.00
	per video

False alarm billing (per false alarm starting with **third false alarm)**

Residential	\$50.00
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False Alarm Billing (per false alarm starting with **second false alarm):**

Industrial or Commercial (second false alarm) [Res. 2021-10]	\$50.00
Industrial or Commercial (third false alarm) [Res. 2021-10]	\$100.00
Industrial or Commercial (fourth and subsequent alarms) [Res. 2021-10]	\$200.00

False alarm nuisance fee [Res. 2021-10]\$800.00

12. **RECREATION FEES**

12.1 Adult Exercise Class:\$50.00/month

12.2 Tennis Lessons: [Res. 2024-34]

1 week session.....\$40.00
2 week session.....\$75.00
4 week session.....\$110.00
8 week session.....\$180.00

12.3 Playground Registration Fees [Res. 2024-34]:

Tot Lot Ages 5*-6\$155 per child
**five-year olds must have completed kindergarten prior to the start of the program*
Morning Playground Ages 7-12\$155 per child
Evening Playground Ages 7-12\$85 per child

12.4 Pavilion Rental (non-refundable fee) [Res. 2022-28]:\$250.00

Fee due at time of reservation plus a \$100.00 cash key deposit
(Non-profit youth groups may have fee waived)

12.5 Stone House Rental (non-refundable fee) [Res. 2022-28]:\$300.00

Fee due at signing of agreement plus a \$100.00 cash key deposit
(Non-profit youth groups may have fee waived)

12.6 Runs/Events in Borough Parklands/Streets (non-refundable usage fee):\$150.00

Stone House rental fee (for events beginning and ending at the Stone House):.....\$300.00

Fees due at time of reservation [Res. 2023-17]

(Non-profit groups may have fee waived)

Operational Permits possibly needed at extra cost for assembly, carnivals, fairs,
open burning, tents or canopies)

12.7 Pool Memberships (Anyone 22 years or older must purchase an individual membership) [Res. 2024-34]

Membership Categories:

Resident Individual\$190.00

Resident 60+\$130.00

Baby-sitting membership.....\$190.00

(This is a membership for the baby-sitter who accompanies working members' children to the pool. The family must purchase a full membership in order to qualify. This has been used in the past on a limited basis for families that have sitters who live outside the Borough.)

16. STREET CUT PERMIT FEES

10 sq. yards or less.....	\$50.00
Greater than 10 square yards	\$100.00
Cut in Street which was resurfaced in last five years	\$500.00

17. SUBDIVISION AND LAND DEVELOPMENT FEES

Review of Land Development Process Waiver request [Res. 2019-17]	\$1000.00
Pre-Submission conferences/meeting (1 hr. min.) [Res. 2019-17].....	\$500.00/hr.
Residential Subdivision/Land Development:	
1 - 5 lots or dwelling units.....	\$500.00
6 - 100 lots or dwelling units.....	\$750.00
Over 100 lots or dwelling units.....	\$1,000.00
Commercial or Industrial Subdivision/Land Development	
Less than 2 acres.....	\$500.00
2 acres to 20 acres.....	\$750.00
Over 20 acres	\$1,000.00
Revision to a Plan of Record.....	\$200.00
Sketch Plan for Record	\$200.00

Fee for each dwelling unit in lieu of reserving open space areas for recreation in accordance with Subdivision and Land Development [Chapter 22, §509(1)(B)] \$1,200.00

In the event of any conflict between the number of lots or dwelling units, the greater figure shall be utilized.

In addition to the fee schedule above, all engineering costs and/or legal costs associated with reviewing the subdivision or land development plan shall be paid by the subdivider/developer to the Borough. The subdivider/developer shall also pay the Borough for all costs for inspection of utilities and/or improvements for the subdivision or land development. Any person, partnership, corporation or other entity initiating any such action shall pay the applicable fee(s) to the Borough of Wyomissing at the time such action is initiated.

18. WATER (Ch. 26, §105)

Water shut off charge	
during business hours.....	\$50.00
during non-business hours	\$100.00
Water turn on charge	
during business hours.....	\$50.00
during non-business hours	\$100.00
Meter reading charge/certification [Res. 2016-13]	\$25.00
New or renewal of residential water service connection from street to curb if	
done by Borough personnel [Res. 2019-17]	\$2,500.00/per service
5/8" deduct sewer meter [Res.2012-01]	\$275.00 or current cost
Larger deduct meters [Res. 2012-01].....	based on cost
Meter test fee [Res. 2013-05]	\$50.00

19. WIRELESS COMMUNICATION FACILITIES (WCF) [Ord. 1371-2015] [Res. 2018-18]

Installation Zoning Fee – Inside or Outside of Right of Way	\$75.00
(other applicable fees also apply)	
Tower Based Annual Permit.....	\$1,000.00
Non-Tower Based Annual Permit (includes up to 5).....	\$500.00
Right-Of-Way Annual Compensation (each additional after 5).....	\$100.00
WCF located in the Borough's Right-Of-Way	\$270.00/ annually per WCF

20. ZONING FEES

Appeal of Zoning Officer decision which requires the applicant to obtain a special exception or variance [Res. 2008-01]	\$1,000.00
Challenge to validity of zoning ordinance or zoning map	\$1,000.00
Request for variance (Residential) [Res. 2008-01].....	\$1,000.00
Request for special exception (Residential) [Res. 2008-01]	\$1,000.00
Request for variance (Commercial) [Res. 2018-18]	\$2,000.00
Request for special exception (Commercial) [Res. 2018-18]	\$2,000.00
Request for zoning change or amendment	\$1,000.00
Request for curative amendment	\$1,000.00
Other appeal requests	\$500.00
Commercial Zoning Permit [Res. 2023-17].....	\$150.00
Zoning certificate of use and occupancy [Res. 2022-28]	\$150.00
Temporary Sign/Facility Permit (Non-profits are exempt) [Res. 2018-18].....	\$50.00
Zoning Verification Letter [Res. 2024-34].....	\$50.00

Any person, partnership, corporation or other entity initiating any such action shall pay the applicable fee(s) to the Borough of Wyomissing at the time such action is initiated.

Any informal Commercial Zoning plans submitted for a preliminary review prior to a formal submission will be billed the current hourly rate for all applicable engineering, legal and staff review time. [Res. 2023-17]

21. BOROUGH WIDE STORMWATER MANAGEMENT REVIEW FEES [Res. 2019-17]

Filing Fee	\$50.00
Review of Documentation in Support of Exemption.....	\$250.00
Review of Stormwater Management Report and Drainage Plan	\$1000.00
Inspection of Rain Leader Piping	\$75.00
Inspection of On-lot Detention or Infiltration System.....	\$250.00
(for properties on which the Borough does not have an escrow account)	
Re-inspections.....	\$75.00
Expedited Reviews Fee.....	Two times the normal fee

21.1 Plan Review Fees

All fees in excess of the applicable filing fee, incurred for the review of plans and reports thereon by the Borough's Engineer or other professional consultant will be billed in accordance with the ordinary and customary charges of the Borough's Engineer and other professional consultant to the Borough. **The applicant shall, prior to the Borough's approval of the Stormwater Management Report and Plans, reimburse to the**

Borough the amount expended by the Borough in reviewing the Report and Plans which exceeded the amount of the filing fee. Any unused portion of the total fee charged to any applicant will be returned to the applicant. This refund will be made only after plan approval by the Borough. No development or subdivision shall be approved unless all fees have been paid in full.

21.2 Stormwater Management Reports and Drainage Plans included with submission under the Wyomissing Borough Subdivision and Land Development Ordinance. The Filing and Review Fees for Reports and Plans prepared to demonstrate compliance with the Ordinance is included in the Plan Review Fee established by resolution from time to time for submissions made under the Wyomissing Subdivision and Land Development Ordinance, Chapter 22, § 804. Accordingly, where submissions are made under the Wyomissing Subdivision and Land Development Ordinance, no separate fees will be due under this Resolution.

21.3 Construction Observations

Where an Improvements Agreement is required, the fee associated with Construction Observations will be made part of the Improvements Agreement established for the construction project.

22. FIRE SAFETY INSPECTION & OPERATIONAL PERMIT FEES [Res. 2024-34]

22.1 Non-Residential

0 to 3,499 square ft.....	\$125.00
3,500 to 7,999 square ft.....	\$175.00
8,000 to 12,499 square ft.	\$225.00
12,500 to 24,499 square ft.	\$275.00
25,000 to 49,999 square ft.	\$325.00
50,000 to 99,999 square ft.	\$425.00
100,000 to 399,999 square ft.	\$1,250.00
400,000 to 499,999 square ft.....	\$1,750.00
500,000 or more square ft.	\$2,250.00

22.2 Hotel/Motel [Res. 2024-34]

With “assembly”	\$275.00 plus \$5.00 per guest room
Without “assembly”	\$175.00 plus \$5.00 per guest room

22.3 Educational [Res. 2024-34]

Less than 30,000 square ft.....	\$325.00
Greater than 30,000 square ft.	\$625.00

22.4 Institutional [Res. 2024-34] \$325 base
plus \$5.00 per unit

22.5 Temporary Membrane Structure Inspection (Tents) [Res. 2024-34] \$50.00

22.6 Re-Inspections [Res. 2024-34] \$150.00/hr.
(calculated per inspector)

22.7 Corrective Action Order Issued [Res. 2024-34]:

Result of Incident Response.....	\$50.00
Result of Re-inspection (second reinspection)	\$100.00
Failure to correct deficiencies after Corrective Action Order has been issued- Issuance of Non-traffic Citation	
Failure to maintain Fire and Life Safety Systems.....	\$150.00
Fire and Life Safety Systems include:	
Fire Suppression Systems (Wet and Dry Sprinklers, Fire Pump, Hood Suppression Systems, Standpipes), and Fire Alarm Systems	
Failure to correct deficiencies of Fire and Life Safety Systems after the issuance of the one (1) Corrective Action Order specifying 10-days to complete repairs may result in the issuance of a Non-traffic Citation	
Willful termination of Fire and Life Safety Systems.....	\$300.00

22.8 Commercial Multi-Residential Buildings (Apartment Complexes) Common Area Inspections [Res. 2024-34]

Fees assessed by:

(Number of buildings x time) x Number of Inspectors= Fee

Example: (2 buildings x 1 hour) x 2 Inspectors= \$150.00

22.9 Fire and Life Safety Complaint Investigation [Res. 2024-34].....

- Fire and Life Safety complaints communicated to the Fire Department, Borough Offices, or Code Enforcement Office will be fully investigated.
- Investigation Results:
 - Corrective Action Order Issued
 - Property Maintenance Code Notice of Violation Issued
 - No Action/Unfounded

22.10 Emergency Responder Radio [Res. 2023-31]

(Assessment testing, Acceptance testing, field testing, re-certification of systems)

22.11 Operational & Construction Permit Fees

The fire code official is authorized to issue operational permits for the operations set forth in the sections referenced below. The fire code official is to determine whether a specific operation in question is a significant hazard that requires a permit.

International Fire Code (2018 edition):

105.6.1 Aerosol Products in excess of 500 pounds	\$75.00/year
105.6.2 Amusement Buildings [Res. 2024-34]	\$100.00/year
105.6.3 Aviation Facilities	\$100.00/year
105.6.4 Carnivals and Fairs	\$75.00/year
105.6.5 Cellulose Nitrate Film.....	\$75.00/year
105.6.6 Combustible Duct-Producing Operations	\$100.00/year
105.6.7 Combustible Fibers more than 100 Cubic Feet.....	\$75.00/year

105.6.8 Compressed Gases [Res. 2024-34]	\$100.00/year
105.6.9 Covered Mall Buildings [Res. 2024-34]	\$350.00/year
105.6.10 Cryogenic Fluids	\$75.00/year
105.6.11A Cutting/Welding [Res. 2020-27]	\$150.00/year
(a demolition permit and fee is also required)	
105.6.11B Cutting/Welding Automotive [Res. 2024-34]	\$150.00/year
105.6.12 Dry Cleaning Plants	\$75.00/year
105.6.13 Exhibits/Trade Shows	\$75.00/year
105.6.14 Explosives/Fireworks [Res. 2020-27]	\$350.00/per occurrence
105.6.15 Fire Hydrants and Valves	\$75.00/year
105.6.16 Flammable and Combustible Liquids	
Underground Tanks-Install/Remove	\$75.00/year
Residential Less than 275 gallons	\$75.00/year
Residential In excess of 275 Gallons [Res. 2024-34]	\$100.00/year
Non-Residential Greater than 275 Gallons [Res. 2024-34]	\$125.00/year
Non-Residential Greater than 501 [Res. 2024-34]	\$175.00/year
Non-Residential greater than 10,000 Gallons [Res. 2024-34]	\$250.00/year
105.6.17 Floor Finishing	\$75.00/year
105.6.18 Fruit/Crop Ripening	\$75.00/year
105.6.19 Fumigation and Thermal Insecticidal Fogging	\$75.00/year
105.6.20 Hazardous Materials	
Combustible Liquids	\$75.00/year
Corrosive Materials	\$75.00/year
Explosive Materials [Res. 2024-34]	\$150.00/year
Flammable Materials	\$100.00/year
Highly Toxic Materials	\$100.00/year
Oxidizing Materials	\$75.00/year
Organic Peroxides	\$100.00/year
Pyrophoric Materials	\$100.00/year
Toxic Materials	\$100.00/year
Unstable (Reactive) Materials	\$100.00/year
Water Reactive Materials	\$100.00/year
105.6.21 HPM Facilities	\$75.00/year
105.6.22 High Piled Storage in excess of 500 square ft.	\$75.00/year
105.6.23 Hot Work Operations [Res. 2024-34]	\$200.00/year
(a demolition permit and fee is also required)	
105.6.24 Industrial Ovens	\$75.00/year
105.6.25 Lumber Yards and Wood Working Plants	\$75.00/year
105.6.26 Liquid Gas Fueled Vehicles/Equipment	\$75.00/year
105.6.27 LPG Gas [Res. 2024-34]	
Above/Underground-Install/Remove Less than 2000 Gallons	\$75.00/year
Above/Underground-Install/Remove In Excess of 2000 Gallons	\$125.00/year
105.6.28 Magnesium greater than 10 pounds	\$75.00/year
105.6.29 Misc. Combustible Storage greater than 2500 Cubic Feet	\$100.00/year
105.6.30 Mobile Food Preparation Vehicles	\$75.00/year

105.6.31 Motor Fuel Dispensing Facilities [Res. 2024-34].....	\$125.00/year
105.6.32 Open Burning.....	\$75.00/year
105.6.33 Open Flame and Torches	\$75.00/year
105.6.34 Candles/Open Flames (Assembly Occupancy).....	\$75.00/year
105.6.35 Organic Coatings greater than One (1) Gallon	\$75.00/year
105.6.36 Outdoor Assembly Events	\$75.00/year
105.6.37 Places of Assembly	\$100.00/year
105.6.38 Plant Extraction System.....	\$75.00/year
105.6.39 Private Fire Hydrants (per hydrant)	\$75.00/year
105.6.40 Pyrotechnic Special Effects Material [Res. 2024-34].....	\$100.00/year
105.6.41 Pyroxylin Plastics.....	\$75.00/year
105.6.42 Refrigeration Equipment (commercial occupancies) [Res. 2024-34].....	\$100.00/year
105.6.43 Repair Garages/Motor Fuel Dispensing Facilities [Res. 2024-34]	\$150.00/year
105.6.44 Roof Top Heliports	\$100.00/year
105.6.45 Spraying/Dipping.....	\$75.00/year
105.6.46 Storage of Scrap Tires.....	\$75.00/year
105.6.47 Temporary Membrane Structures (Tents and Canopies) [Res. 2024-34] ...	\$75.00/per occurrence
105.6.48 Tire Rebuilding Plants/Operations.....	\$75.00/year
105.6.49 Waste Handling.....	\$75.00/year
105.6.50 Wood Products in excess of 200 Cubic Feet [Res. 2024-34]	\$100.00/year

Appeals: [Res. 2024-34]

Unless otherwise expressed in applicable state or federal law, to appeal a fee for services provided by the Borough of Wyomissing Fire Department identified in the above fee schedule, the appellant must submit a request in writing within three business days of the receipt of the original invoice. The written request must provide the information in the invoice and is to be addressed to:

Borough of Wyomissing
c/o Fire Chief
22 Reading Boulevard
Wyomissing, PA 19610

Restitution: [Res. 2024-34]

In addition to the fees established above, the Borough of Wyomissing Fire Department reserves the right to charge and issue bills to recover costs and fees incurred above and beyond those set forth herein when required to mitigate, abate, render safe, or respond to any situation, emergency or nonemergency, which is the result of clear negligence or failure to comply with and follow code requirements and verbal instructions of the Borough of Wyomissing Fire Department and/or Fire Code Official.

[Res. 5/13/1997; as amended by Res. 3/9/1999 by Res. 99-7, 4/13/1999; by Res. 99-16, 12/13/1999; by Res. 00-10, 12/12/2000; by Res. 01-04, 5/8/2001; by Res. 01-07, 6/12/2001; by Res. 01-11, 8/14/2001; by Res. 01-12, 8/14/2002; by Res. 03-01, 1/14/03; by Res. 04-06, 6/8/04; by Res. 06-06; by Res. 07-07, 2/13/07, Resolution 2008-01, 1/8/08, Res. 2008-14, 11/11/2008, Res. 2008-15, 1/13/09, Res. 2009-11, 8/29/09, Res. 2010-01, 1/12/10, Res. 2010-15, 11/9/2010, Res. 2010-20, 12/14/2010, Res. 2011-3/8/2011, Res. 2012-01, 02/14/2012, Res. 2012-12, 10/9/2012, Res. 2013-05, 12/10/13, Res. 2014-11, 12/9/14, Res. 2015-08, 12/8/15, Res. 2016-

13, 10/11/16, Res. 2017-12, 10/10/17, Res. 2018-18, 11/13/18, Res. 2019-17, 11/12/19, Res. 2020-27, 11/10/20, Res. 2021-22, 11/09/21, Res. 2021-35, 12/14/2021, Res. 2022-28, 12/12/2022, Res. 2023-01, 1/10/2023, Res. 2023-11 3/14/2023, Res. 2023-17 7/11/2023, Res. 2023-31 12/12/2023, Res. 2024-34 12/10/2024, Res. 2025-02 1/14/2025]

FURTHER RESOLVED, that if any provision, sentence, clause, section, or part of this Resolution shall for any reason be found to be unconstitutional, illegal or invalid, such determination shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this Resolution, and it is hereby declared to be the intent of the Borough Council of the Borough of Wyomissing that this Resolution would have been adopted had such unconstitutional, illegal or invalid provision, sentence, clause, section or part not been included herein.

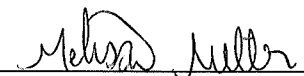
FURTHER RESOLVED, that all Resolutions or parts of Resolutions inconsistent with this Resolution are hereby superseded.

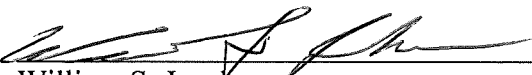
FURTHER RESOLVED, that this Resolution shall become effective immediately or as soon as legally permissible.

IN WITNESS WHEREOF, the Borough Council of the Borough of Wyomissing has adopted this Resolution in lawful session this 14th day of January 2025.

ATTEST:

BOROUGH COUNCIL
BOROUGH OF WYOMISSING
BERKS COUNTY, PENNSYLVANIA


Melissa Miller
Borough Secretary

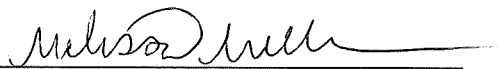

William S. Jenokes
President of Borough Council


Frederick C. Levering, Mayor



CERTIFICATE

I hereby certify that the foregoing is a true and accurate copy of a Resolution of the Council of the Borough of Wyomissing, Berks County, Pennsylvania, which was fully adopted at a public meeting held pursuant to notice as required by law on the 14th day of January, 2025.



Melissa Miller
Secretary of Wyomissing Borough

Dated: January 14, 2025

